

Minutes of the Timbers Water & Sanitation District Board Meeting
Zoom Remote Meeting
May 13, 2024

Members Present: The following Directors were present and acting:

- Ms. Jodi Lightfoot, Vice President
- Mr. Larry Ioffredo
- Mr. Gary Osteen
- Mrs. Erica Fisher
- Mr. Mike Lomas, Chairman and President

Managers:

- Kasey O'Halloran

Call to Order: The Regular Meeting of the Board of Directors of Timbers Water & Sanitation District was called to order by President Lomas on May 13, 2024, at 6:03 pm, noting a quorum was present.

Consent Agenda: The Board reviewed the regular and special meeting minutes, financial statements, and the AR report from April 2024. Upon motion duly made by Ms. Lightfoot and seconded by Mrs. Fisher it was

RESOLVED to approve the consent agenda.

Invoices: Invoices for April 2024 were reviewed and approved for payment; Upon motion duly made by Mrs. Fisher and seconded by Ms. Lightfoot, it was

RESOLVED to approve payment of the open invoices.

Transfer of funds from TWSD to TWSWA Enterprise:

\$5000 transfer granted.

Manager's Updates: BOD removal for April was 71%. This is below our required removal of 85%. The plant is still struggling during the winter. Either due to low influent temperature or high flows. We are still not meeting Ammonia reduction limits. Our Total Inorganic Nitrogen was within our limits this month. Infiltration and Inflow (I and I) is a factor that needs to be considered. These flows are from surface runoff during the spring melt going into our manholes or manhole walls having leaks in them. The old plant with the additional 1/2 mile of sewer line would see daily totals of up to 65,000 gpd, the new plant on its worst days is seeing somewhere around 30,000 gpd, a better number but over our rated capacity of 20,000 gpd. We had flow issues due to I and I during runoff and our #4 Axmax tank filled to the top. I contacted Roger Shafer of SCG and we adjusted flow rates to move water through the system. I will be doing membrane cleaning maintenance in addition to cleaning the bio tube shortly. I had to troubleshoot the Micro C pump, I removed the discharge head and flushed the line up to the pressure gauge. I am still looking over the new contract, thanks for sending it. There are two basic methods for determining I/I locations.

1. Open manholes and observe if flow increases drastically between the higher one and the next lower one. We would ideally do this between each manhole. Also inspect the walls of each manhole for I/I.

2. Video the entire line to look for I/I. This is generally done every 5 years and we are approaching that.

The problem I see us facing is that during spring runoff some of our manholes are exposed while others are buried under snow. This would be an issue for performing a thorough inspection.

Old Business: Zirkel Wireless – Mr. Lomas will continue to pursue and updated contract with Mr. Belvo. He believes he can at least get Zirkel to cover the electric bill at the water tower and increase the rent.

Minutes of the Timbers Water & Sanitation District Board Meeting
Zoom Remote Meeting
May 13, 2024

Website – Mrs. Ohalloran reported that a quote to compare the Streamline quote to was more than \$6000. Mr. Lomas advised Mrs. O’Halloran to accept the Streamline Website quote and to start making the changes with the company.

SWOT Analysis- Mr. Lomas will create at SWOT and share it with the Board. He will present it at a later meeting for Board feedback and additions.

Lot 1 Easement – Ms. Lightfoot will meet with Melinda Sherman on Wednesday this week. This will hopefully finalize this issue to completion.

Reserve Investments – Mr. Ioffredo will work on this when he returns to the States.

Legal Team/EDU Review – Mr. Lomas has reached out to a firm on the front range called Lyons Gaddis. He has asked if this firm would be interested in reviewing and updating the of rules and regulations and reassessing EDUs for the District. He will continue to pursue this firm and report back by next month.

Dam – Mr. Lomas has been trying to research who technically owns the Dam. He stated that the Water District needs the Dam to access their water and wastewater treatment plants. However, the actual ownership of the Dam is the Timbers Preserve Lot 1 and partially by the Johansens and Kralls. Centurylink fiber also runs through the Dam. It is believed that Dwight Corridor developed the Dam. Mr. Lomas will continue to get more details.

Fire Mitigation– A community meeting will be held on Wednesday, May 22nd at Erica Fisher’s residence.

With business concluded and upon motion duly and unanimously approved, it was
RESOLVED to adjourn the regular meeting the Timbers Water & Sanitation District Board of Directors
at 7:19 pm, this 13th day of May 2024.

Respectfully submitted, Kasey O’Halloran
District Manager, Timbers Water and Sanitation District